



STONEHAVEN TOWN PARTNERSHIP

MINUTES OF TRUSTEE MEETING

HELD ON 27th August 2019 AT 7.00PM

AT INVERCARRON RESOURCE CENTRE, STONEHAVEN

Item

1. Welcome and Apologies

Present Trustees	In attendance	Apologies
Andrew Newton (AN) Bill Allan (BA) John Robson – will be late (JR) Jim Stephen (JS)	Julie Lindeman Cllr Dickinson Wendy Rudd Doug Samways Raymond Christie	David Lawman Stuart Alexander John Cruickshank Jane Cruickshank

2. Approval of minutes

	Action
Due to lack of quorum at the last meeting the minutes from May and June 2019 were approved at this meeting. The minutes of the November AGM will not be approved until the next AGM.	

3. Matters Arising

<i>Matters arising from the previous meeting were addressed. Second section is for actions raised from this meeting.</i>	Action
Prices of rent to be given to IP of AliBali – outstanding	JR/JD
Cycling Project – 2 actions – speak to landowners and speak with stakeholders and a map of the proposed area for next meeting – completed but still ongoing with further discussions required.	JS/SA
Contact RW Thomson group to discuss use of QR codes on their sign - Outstanding	SA

SA to speak with Emma Veitch of the cycling club to bring her on board with the Cycling project.	SA/JS
OSCR to be informed of change of address and redirection of mail from Connons as they are moving. - awaiting confirmation.	AN/JL
Jon Barron to get back to us re the possibility of getting funding. To be reported back at June meeting. Contacted and awaiting a response	SA
Cycling the proposed routes to report back. Outstanding	SA/JS
Speak to SDCC, SBA/Tourism Group re the bus parking issues and looking at creating a designated bus park - Outstanding	JS
APPROVE MAY MINUTES AS NO QUORUM PRESENT IN JUNE MEETING - COMPLETED	ALL
Proposal to offer the train to Home Start for the Christmas Tree Lights on event to travel from Bus Depot to Square – all agreed but as no quorum present this needs to be approved at August meeting – APPROVED BY ALL PRESENT.	ALL
Financial report to be circulated to Trustees – JR to contact Charlie Sands.	JR
JR to respond to the Floral Artwork group about the Court Room.	JR
JL to inform HomeStart about the train being available for them at Lights on event.	JL
Report showing the financial situation of the land train to be done by Charlie Sands.	JR
Full list of landowners to be given to JR and BA followed by meeting and producing plan.	JS/SA JR/BA
Speak to Sheila Howarth of the Tourism/SBA group about the Grande Prom.	JS

4. Finance Report

	Action
The STP are still looking for a Treasurer to take up the role. In the absence of a Treasurer the reporting will be carried out by Charlie Sands of Corporate Solutions. BA – stated that he had not seen any reporting come in regarding the finances. JR – will speak to the accountant and get these circulated to Trustees as soon as possible. No balances were reported for the 3 x STP accounts.	All Trustees JR

5 Sheriff Court Building

	Action
JR reported that things are going well. No problems and all running smoothly. Thanks to all for all work done. There are no hiccups, all paying rent. JS reported he had received a text from Jim Douglas regarding Wayne Dunbar – all communication with DM Hall but there seems to be a slip, but this is all resolved and new procedure is in place to ensure nothing slips through. BA – concerned with accountancy side of	

<p>things – still no treasurer and no reporting and he stressed it is imperative we have this – there must be monthly reporting. DS – where would this be, and it was reported on the IRIS Open Space system from the accountants.</p> <p>AN – has heard that the Invercarron Resource Centre might possibly not be available to groups for example the Foral Artwork group. Could this be a possible source of income for the Court House? AN asked JL if she had heard of anything which she replied no she hadn't. Cllr Dickinson and RC also replied they had not heard about this either. JR to respond to Floral Artwork Group and Cllr Dickinson to enquire.</p>	
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6 Business Plan Items

Project	Additional Information	Action
Improving Town Centre	<p>A meeting of the Town Centre group was held. Signage – DW Thompson signage are still awaiting feedback from the group. Seagulls – still an issue.</p> <p>Calendars – they are going into production and hope to sell in shops the same price as online, but it would require the businesses to buy up front. Diane Strachan is dealing with the SBA regarding this issue.</p> <p>Town Centre fund – money for the boardwalk – the workforce working on the flood protection scheme will not be allowed to do this work as it must go out to tender to meet the strict procedures. Cllr Dickinson ran through the Town Centre Fund. BA asked is it like for like? Cllr Dickinson – broadly speaking yes, it is but they are looking at other material such as concrete and as long as it is started by March 2020 it will be ok. AN asked will it be raised? Cllr Dickinson replied no.</p> <p>Information and interpretation boards – council is working with the Council Transportation Team and the Arts Development officer – they are looking at where to place them and how many to use. AN – will these direct people to the Town Centre, seafront or both? Cllr Dickinson explained it would be both and to show where you are in the relation to all the points. AN – keen to push the Tollbooth Museum – Cllr Dickinson confirmed all attractions will be mentioned and they are looking at funding for these boards.</p> <p>Horizon – spoke about their War on Weeds and they hope to continue this and will be promoting it wider next time.</p> <p>Draughts Board in Market Square – still under discussion.</p> <p>Bins – the current bin situation was discussed and looking at ways forward with this. JS – on going issue but no money – could the community buy them? Cllr Dickinson said the issue of bins was discussed but was not bottomed out, but consensus of opinion was that if the community bought them then the council would empty them, she will check. JS – the council issue food licenses so they must take some responsibility for the rubbish situation. Cllr Dickinson but how can we ask the businesses who already pay for the toilets</p>	JS

	<p>along the sea front to pay more for bins but confirmed that Licensing are going to be working with the businesses to see how it can be improved. JS – could we employ a seasonal worker to empty them? Mark Gracie confirmed at the Town Centre Meeting that this was in place elsewhere in the Shire. JS – the new road has added to the pressure of the bins with the sheer volume of folks visiting the town.</p> <p>Drains – suggestion of a stencil around drains directly outside pubs etc showing that the drain in the direct way into the sea to try to stop folks putting litter and cigarette butts down them. Concerns about safety of folks doing the painting as it would be volunteers doing this work such as Horizon Group.</p>	
<p>Land Train (JR)</p>	<p>Outstanding action asking Trustees to approve use of the train by Homestart at the Christmas Lights on event – all present agreed. The train in the square is the STPs contribution to the community event. JL to speak to Homestart to tell them.</p> <p>JL reported that the emergency road closure up to Braehead had had a big impact on the train. That coupled with inclement weather has meant the train hasn't done too well. Although the train was running around the town the fares had to be reduced but the costs of wages, fuel and insurance were still the same. BA went through the forecasted predictions from the accountant. DS – he was involved in the initial implementation of the Land Train in 2014 and he reported that it was never the intention of the STP to run this as a business – the STP was to implement and deliver the project and hand over to other groups in the town to run. Discussion followed – BA would hope to offload this or at least look at involving other groups in the town with the running of the land train. For example, the STP contribution would be the administration of the regulations relating to the operation of the land train. BA – the amount of time JL spends on the land train now is taking up 100% of the 16 hours she is employed to do – this is to the detriment of what she should be doing on behalf of the STP. JS but we must be realistic – who will do it? We must assess the situation – maybe use the next couple of months to reassess? Maybe look at Bervie Braes again? JL said – we won't get that – she spoke to the roads department when the road closure was in place about it and they said no way will that be allowed. JS – we must get the whole community behind this. DS – the weight of the community must be used here – suggests that we take some time to make a plan – but without community buy in it could be difficult.</p> <p>RC – you should go higher than Ewan Smith perhaps. Cllr Dickinson – clarification of Bervie Brae is needed especially after Gardenstown there is no appetite for risk. The report that was done wasn't tested – that would suggest a</p>	<p>JL</p> <p>JL</p>

	<p>reluctance to do anything. BA – do not think that using the Bervie Braes will make a difference overall. JR can we continue without using Bervie Braes? AN – I think we are all in the same mind that the STP cannot continue to run this next year as it is. JR – will contact Charlie and get figures and go to the other groups – which groups? JS – Roundtable, Rotary, Lions might help? Sponsorship of the train – the train is full of adverts but look at others putting money into the train. BA but that still does not get away from the amount of running costs and time that it takes.</p> <p>AN suggests we go to the rest of the town – the STP are concerned with financial and personnel impact on resources and will be unable to operate the Stonehaven Land Train in 2020 and will be contacting other groups to look at taking it over and will be providing reports to show the current financial situation.</p> <p>DS also raised the very valid issue of OSCR guidelines on operating a charity and BA agreed wholeheartedly.</p> <p>ACTION – JR to contact Charlie Sands for a full financial picture then circulate to Trustees. It will be taken to other groups in the town. Assistance from BA and JL.</p>	<p>JR BA/JL</p>
<p>Cycling Project</p>	<p>Action on the STP to put together a list of stakeholders and organise a meeting. Two separate actions – speak to landowners – JS and speak to Stakeholders – SA.</p> <p>Please note above outstanding action.</p> <p>JS – reported that the new bridge will be opening and the go ahead has been given through planning at Dunnottar Park development. He has spoken to Willie Tulloch of the Cycling Group and Martin Anderson of the Roundtable and they are both keen to support this – he has spoken to DS from the council and she will be getting a representative from the Council.</p> <p>JR – have you spoken to all the landowners? JS – the ones we can speak to. If the others don't agree then it means its just a longer run around their land. BA – ALL the landowners must be spoken to. BA and JR offered their time to help facilitate this. JR – we need to know, and we must know where we stand. BA without full permission we will not get any funding at all.</p> <p>AN – who in the council is dealing with this as there has been a change of personnel? Cllr Dickinson will find out and report back.</p> <p>ACTION – JS to provide a full list of landowners to JR and BA.</p>	<p>JS/SA</p> <p>JS</p>

	<p>Thereafter JR and BA offered to meet with JS and SA to agree a plan of action with the aim of</p> <p>1) Assessing whether all the landowners were in agreement and if not what alternatives existed</p> <p>3) Identifying all interested parties</p> <p>3) Producing a plan of the proposed route including path dimensions in conjunction with the interested parties</p>	
Grande Promenade	<p>Briefly covered a lot of this in the Improving Town Centre Section – please refer.</p> <p>Ian Thompson and Bruce Stewart from Aberdeenshire Council – when there is more of an idea of timing etc they will get the community groups together. BA what constraints from a planning perspective? JS – its replacing what is already there so its like for like but if we need something different then planning permission will be to be gained. AN who owns this land?</p> <p>RC – if you are putting in like for like that that is ok. BA – what was planned for the area with the raised seating and the dolphin? JS – a tidy up.</p> <p>BA – who is leading this? Sheila Howarth and the Tourism Group but at the moment nothing is in motion but now the funding is in place it will start it off again. BA – the STP is not the group to be running with this. JS agreed but the STP wanted to be part of it.</p> <p>DS – thought this was the SBA? BA – the obvious groups are the Community Council/SBA-Tourism and the STP. Contact Sheila to see if she will attend this next meeting of the STP. JS to speak with Sheila. Getting all the groups round the table will help push this forward.</p>	<p>JL</p> <p>JS</p>

<p>Report from/items to Community Council</p> <p>RC – have now appointed a Treasurer – Bill Watt. 3 co-options – Lyndsay Wood, Steve Holt and Jim Stephens.</p> <p>Medical Centre want another public meeting to be held by the SDCC on their behalf – this is probably going to go ahead October/November time.</p> <p>A representative from the Refill Scheme gave a summary of their work – this is basically an app that lets the user know which places nearby them can give them a refill.</p> <p>Events – Christmas tree and Nippy Dip – these will be discussed at the September meeting.</p>	
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<p>Twinning – a public meeting was held as part of the SDCC meeting regarding twinning. Lots of discussion around this and the SDCC will be passing a motion on this subject. AN – is Stonehaven twinned with Athens, Alabama? RC – no, the twinning group are doing their own thing and have not consulted groups in the town nor the community. AN – they can't do this though in the name of Stonehaven? RC agreed this was an issue. Cllr Dickinson confirmed that they received no money from the Council to carry out this. AN – but they are promoting the benefits to the schools of Stonehaven and they are council run so how can the council not have any input into it? Cllr Dickinson – they signed a Concordant – a very friendly document but not sure that it is as formal as a Twinning but how can the Council police a group? SDCC will be contacting Achers to say that the Twinning was with the SDCC and not the Twinning Group.</p>	
<p>Report from/items to KDP AN reported that there was no meeting in July. June was a very quiet month also. There is a concern of the folding of Community Councils – Portlethen. Drumoak and Crathes now have enough numbers just about to run. North Kincardineshire and St Cyrus are just about there.</p>	JL

6 AOCB

<p>DS – reported that the Burns Fatherland, along with Horizon, the Council and JL from the STP are looking at the Burns Memorial Garden and trying to get that revitalised. Looking at the planning, tree lights for Christmas and generally tidying up what is there. For example, a volunteer from Horizon is currently painting the railings. They are also looking at using QR codes and signage and are involving pupils from Mackie Academy in this project.</p>	
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7 Date of meetings

Next Meeting

24th September

Subsequent

22nd October 26th November AGM